Final projects will be completed in teams of 4 or 5 students. Each team is responsible for a single project. Your mid-point check-in will be on Tuesday, November 13, 2018, 9:00AM EST.

Final project mid-date report

On Tuesday, November 13, 2018, during class time, you will meet for 10 minutes with a member of the 520 staff and describe your project. You will be expected to tell us three elements of your project:

1. **The Problem.** Tell us what you are going to build. If you are doing a research-focused project, tell us the research question(s) you will answer. If you are building a system, show us a prototype or describe the basic functionality and where your work will focus.

2. **The Design.** Tell us how you will build what you are building. If you are doing a research-focused project, tell us the design of your experiment(s). If you are building a system, show up its design.

3. **The Evaluation.** Tell us how you will know you succeeded. If you are doing a research-focused project, tell us what data you will use, how you will know that your results make sense, what statistical tests you’ll apply, etc. If you are building a system, tell us your testing plan and how you will execute it.

4. **The Plan.** Tell us your planned timeline and each group member’s responsibilities.

**Deliverables**

This Final project mid-date report consists of two deliverables.

1. Submit, via Moodle, a one (1) page summary describing the the problem, the design, and the evaluation. No need to write about the timeline and responsibilities.

2. Meet with a member of the class staff on Tuesday, November 13, 2018 for 10 minutes and discuss the four elements described above: the problem, the design, and the evaluation, and the plan. Be prepared to present these elements:

Remember, after this, your final project will be due Tuesday, December 11, 2018, 11:55 PM EST.