Working in Teams



Today

- Talk about Teamwork
- 4:00-5:00 Guest lecture in CS 150
 DLS talk on testing software
 Free snacks right after class!
 Part of class material (will be on test)
 Recorded, in case you cannot attend.

Lecture outline

- Why is teamwork hard?
- · Not getting into each other's way
- · Positive teamwork

Team pros and cons

- Benefits
 - Attack bigger problems in a short period of time
 - Utilize the collective experience of everyone
- Risks
 - Communication and coordination issues
 - Groupthink: diffusion of responsibility; going along
 - Working by inertia; not planning ahead
 - Conflict or mistrust between team members

Communication: powerful but costly!

- Communication requirements increase with increasing numbers of people
- Everybody to everybody: quadratic cost
- Every attempt to communicate is a chance to miscommunicate
- But *not* communicating will *guarantee* miscommunication

What about conflicts?

What can cause conflicts?

- Two people want to work on the same file
 Google docs lets you do that
- But...
- What about same line?
- What about timing?
- · What about design decisions?

Version control

Version control aims to allow multiple people to work in parallel.

Centralized version control

- (old model)
- Examples: Concurrent Versions System (CVS) Subversion (SVN)



Demetre's laptop checkout I update my checkout (working copy) I ledit I update my checkout again I merge changes if necessary

Problems with centralized VC

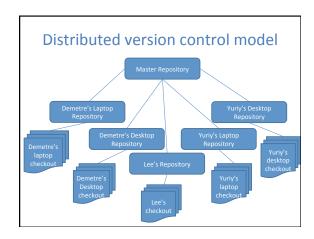
- What if I don't have a network connection?
- What if I am implementing a big change?
- What if I want to explore project history later?

Distributed version control

(new model)

- Examples: Mercurial (Hg), Git, Bazaar, Darcs, ...
- Local operations are fast (and possible)
- History is more accurate
- Merging algorithms are far better

• I commit my changes to the Master



Doing work | I pull from the Master | I update my checkout | I edit | I commit | I pull from the Master | I pull from the Master | I merge tips if necessary and commit again | I push my changes to the Master | I push my changes | I p

What do conflicts look like?

Crystal tool

What VC does the cloud provide?

- · code.google.com has SVN and Hg
- bitbucket.org has Hg and git
- · github.com has git
- sourceforge.net has SVN, CVS, git, Hg, Bazaar
- You can run whatever you want on EDLab

Lecture outline

- · Why is teamwork hard?
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- → Positive teamwork

Team structures

- Tricky balance among
 - progress on the project/product
 - expertise and knowledge
 - communication needs

"A team is a set of people with complementary skills who are committed to a common purpose, performance goals, and approach for which they hold themselves mutually accountable."

Katzenbach and Smith

Common SW team responsibilities

- · Project management
- · Functional management
- Developers: programmers, testers, integrators
- Lead developer/architect ("tech lead")
- · These could be all different team members, or some members could span multiple roles.
- Key: Identify and stress roles and responsibilities

Issues affecting team success

- Presence of a shared mission and goals
- · Motivation and commitment of team members
- Experience level
 - and presence of experienced members
- - and the need for bounded yet sufficient communication
- Team organization
 - and results-driven structure
- Reward structure within the team
 - incentives, enjoyment, empowerment (ownership, autonomy)

Team structure models

- · Dominion model
 - Pros
 - · clear chain of responsibility
 - people are used to it
 - - single point of failure at the commander
 - less or no sense of ownership by everyone
- · Communion model
 - Pros
 - a community of leaders, each in his/her own domain
 inherent sense of ownership

 - Cons
 - · people aren't used to it (and this scares them)





Team leadership

- Who makes the important product-wide decisions in your team?
 - One person?
 - All, by unanimous consent?
 - Other options?...
 - Is this an unspoken or an explicit agreement among team members?

Surgical/Chief Programmer Team [Baker, Mills, Brooks] Chief: all key decisions Copilot: chief's assistant Editor: edits chief's documentation Program clerk: keeps all project records ter: develops and runs unit and system tests

Microsoft's team structure

[microsoft.com]

- Program Manager. Leads the technical side of a product development team, managing and defining the functional specifications and defining how the product will work.
- **Software Design Engineer.** Codes and designs new software, often collaborating as a member of a software development team to create and build products.
- **Software Test Engineer.** Tests and critiques software to assure quality and identify potential improvement opportunities and projects.

Toshiba Software Factory [Y. Matsumoto]

- Late 1970's structure for 2,300 software developers producing real-time industrial application software systems (such as traffic control, factory automation, etc.)
- Unit Workload Order Sheets (UWOS) precisely define a software component to be built
- Assigned by project management to developers based on scope/size/skills needed
- Completed UWOS fed back into management
- Highly measured to allow for process improvement

Common factors in good teams

- Clear roles and responsibilities
 - Each person knows and is accountable for their work
- Monitor individual performance
 - Who is doing what, are we getting the work done?
- Effective communication system
 - Available, credible, tracking of issues, decisions
 - Problems aren't allowed to fester ("boiled frogs")
- Fact based decisions
 - Focus on the facts, not the politics, personalities, ...

Motivation

What motivates you?

- Achievement
- Recognition
- Advancement
- Salary
- · Possibility for growth
- Interpersonal relationships
 - Subordinate
 - Superior
- Peer
- Status
- Technical supervision
- opportunities

- · Company policies
- Work itself
- · Work conditions
- · Personal life
- Job security
- Responsibility
- Competition
- · Time pressure
- · Tangible goals
- Social responsibility
- · Other?

De-motivators

- What takes away your motivation?
 - Micro-management or no management
 - Lack of ownership
 - Lack of effective reward structure
 Including lack of simple appreciation for job well done

 - Excessive pressure and resulting "burnout"
 - Allowing "broken windows" to persist
 - Lack of focus in the overall direction

 - Productivity barriers
 Asking too much; not allowing sufficient learning time; using the wrong tools
 Too little challenge

 - Work not aligned with personal interests and goals
 - Poor communication inside the team



Wednesday, January 28, 2015 @ **4:00pm** in CS 151 UMASS**CS**

4:00-5:00 (snacks now) distinguished lecture CS 150 on testing software

https://www.cs.umass.edu/speakers/